



Yearly Status Report - 2015-2016

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | CSIBER'S COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN |
| Name of the head of the Institution | Dr. V. A. Salokhe |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 02312535405 |
| Mobile no. | 9890031273 |
| Registered Email | cncvcw@siberindia.edu.in |
| Alternate Email | principalcncvcw@siberindia.edu.in |
| Address | CSIBER Campus, University Road |
| City/Town | Kolhapur |
| State/UT | Maharashtra |
| Pincode | 416004 |

| 2. Institutional Status | | | | | |
|--|-------|---|----------------------|-------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Women | | | |
| Location | | Semi-urban | | | |
| Financial Status | | Self financed | | | |
| Name of the IQAC co-ordinator/Director | | Mrs. Jyoti R. Hiremath | | | |
| Phone no/Alternate Phone no. | | 02312535405 | | | |
| Mobile no. | | 9890031273 | | | |
| Registered Email | | principalcncvcw@gmail.com | | | |
| Alternate Email | | jrhiremath@siberindia.edu.in | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://www.cncvcw.edu.in/uploads/general/AQAR%202014-15.pdf | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | http://www.cncvcw.edu.in/uploads/general/Academic%20year%202015-2016%20-.pdf | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | A | 85 | 2004 | 03-May-2004 | 02-May-2009 |
| 2 | A | 3.02 | 2010 | 28-Mar-2010 | 27-Mar-2015 |
| 3 | B | 2.79 | 2016 | 19-Feb-2016 | 18-Feb-2021 |
| 6. Date of Establishment of IQAC | | | 02-Aug-2004 | | |
| 7. Internal Quality Assurance System | | | | | |

Quality initiatives by IQAC during the year for promoting quality culture

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|---|-------------------|---------------------------------------|
| NAAC Peer Team visit | 04-Feb-2016 3 | 550 |
| Nation Conference - Dept. of Interior Design | 29-Jan-2016 2 | 59 |
| National Design Competition - Dept. of Fashion Design | 27-Jan-2016 1 | 100 |
| Industry Institute Interaction - Dept. of Interior Design | 23-Jan-2016 1 | 49 |
| Submission of two proposals i.e. MFD for Fashion Design and MID for Interior Design | 31-Dec-2015 30 | 13 |
| Industry Institute Interaction - Dept. of Food Technology | 01-Aug-2015 1 | 166 |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Organizing National Design competition in the month of January 2016.
- To prepare and submit Two PG courses one in Interior Designing and the other in Fashion Designing.
- Organizing National conference of Interior Design Department.
- Organizing Industry Institute Interaction of all the departments
- Preparation of required documentation for NAAC peer team.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| Successful Presentation for the NAAC Peer Team visit | The NAAC Peer Team visited the college for accreditation during the academic year the third cycle accreditation process was completed successfully |
| Organisation of National Conference of BID | National Conference of Interior Design Dept. Vision Interio was organised successfully |
| Introduction of new courses | Two new post graduation proposals of Master in Interior Design & Master in Fashion Designing was submitted |
| Organisation of National level Design Competition of Dept. of Fashion Design | National level Design Competition was organised for the second consecutive year |
| Organisation of Industry Institute Interaction | Industry Institute Interaction was organised in all the departments |

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|-------------------------------|--------------|
| College Development Committee | 16-Jul-2020 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

13-Jan-2016

| | |
|--|--|
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>In addition to conventional method of communication and dissemination of information for academic and administrative purpose college has adopted partial Management Information System in respect of:</p> <ol style="list-style-type: none"> 1 . Student Admission Module : General Register with Students Image 2. Fees Module : Fees Receipt/ Duplicate Receipt. Student wise /Course wise Collection/Pending 3. Fee Receipt, Daily Cash Collection Report 4 . Biometric Time Attendance Device, LAN Based Portable Biometric Device, 5 . Library Software : LIBSYS 4 for Member entry barcoded library card printed and used ,Book entry - Book card, Barcode and Accession register, Book Issue and return - transition report, OPAC 6. Tally for all accounting purpose 7. Dissemination of information through college website. 8. LAN networking for office and computer lab |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of CNCVCW college was designed by Board of studies (BOS) as the college is affiliated to Shivaji University, Kolhapur. The IQAC of the college is responsible for the planning and implementation of Academic Calendar. It basically includes implementation of Curriculum which clearly indicates 30 weeks dedicated for teaching and learning process, 12 weeks for admission & examination, general holidays, winter and summer vacation, sports and cultural activities. In addition to this, subject wise teaching plan was also displayed in the class room for student's understanding of subject. For effective implementation of academic calendar, college has constituted various functional committees at college and department level. The Head of department arranges departmental meetings for planning the curriculum delivery which includes periodic review of teaching process, feedback from students and parents, review of previous year's results, workload distribution etc. As a part of curriculum ,each department carried out theme display, model making, market survey which helped students to gain more practical knowledge. Apart from this, college had also arranged guest lectures of experts, workshops, seminars, industry institute interactions for students which enhanced their technical skills and knowledge based on recent trends in market which was related to their curriculum. As a part of curriculum, study tours were organised by every department to industries, institutes, studios, historical monuments, museums where students are exposed to new ideas and avenues which help and enhance their knowledge in respective fields of work. As a part of syllabus, Annual

exhibition was held by the college in which, BDFC students displayed garments which were according to the theme or merchandising activity, BFTM students exhibited their food products, BID students displayed their interior design models and BMM students displayed their creative animation work. The exhibition was held in the month of February where people from various segment of the society visited this exhibition and students got an opportunity to market their products on commercial basis. Extra curricular activities such as fresher's party, annual gathering, traditional day, farewell party were also organised. Faculty members were sent to different colleges to attend the workshops related to their subjects. Examinations were conducted after completion of each semester as per University guidelines.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|---|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|-------------------------------------|---|
| BSc | Food Technology & Management | 25 |
| BA | Dress Making & Fashion Coordination | 51 |
| BID | Interior Design | 55 |
| BA | Multimedia | 2 |
| PG Diploma | Nutrition & Dietetics | 29 |

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Student's feedback related to the subject teacher was considered as a constructive measure to be adopted for the over all improvement in the teaching and learning process . It provides detail information about the understanding of the students, regarding the subject taught by the teachers . Apart from the subject matter other attributes regarding the teacher like Subject knowledge, Punctuality, audibility ,communication skills ,completion of syllabus as per the teaching plan , teacher students interactions etc are also considered. The students suggestions regarding the academics were also considered, it was suggested to increase the number of computers with internet connectivity and as suggested number of computer were also increased.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|-------------------------------------|---------------------------|--------------------------------|-------------------|
| BSc | Food Technology & Management | 60 | 59 | 59 |
| BA | Dress Making & Fashion Coordination | 60 | 53 | 53 |
| BID | Interior Design | 60 | 59 | 59 |
| BA | Multimedia | 60 | 16 | 16 |
| PG Diploma | Nutrition & Dietetics | 30 | 29 | 29 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2015 | 488 | 29 | 20 | 1 | 1 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 21 | 21 | 2 | 1 | 0 | 2 |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the undergraduate students admitted to the college will be provided with a teaching faculty as a mentor. The allotted faculty mentor keeps in constant touch with the student and their parents. The mentor closely monitors the curriculum and non-curricular performance of the students. This enables bridging gap between the Teachers and Students. This creates a better environment in the college, where students can approach teachers for both educational and personal guidance. The interaction between mentor and mentee is conducted once in month. The interaction motivate students to attend holistic activities like placement, internship and technical symposium and also provides guidance/suggestions for the slow learners.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 517 | 21 | 25 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 18 | 16 | 2 | 21 | 0 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2015 | Ar. Bela Joshi | Assistant Professor | Best Teacher Award under Avishkar Foundation at Sanjay Ghodawat Institute |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation for various programs is done on the basis of: • Unit wise Class tests • Market Survey • Seminar • Internship training in industries / hospitals/ Show rooms / Malls/ studios • Research Project / Dissertation • Class and Home Assignments • Theme based displays •Viva voce • Quiz. The Marks obtained by the students are displayed on the notice board. In case of non-satisfactory performance by the students another chance is given to students to improve their internal marks. After assessment, answer books are given back to the students in the class for their verification on the assessment done by the concerned teachers. Before submitting final marks to Shivaji University signature of the students is taken as their consent and confirmation on their obtained internal marks. All the internal examination documents are maintained for a period of minimum three years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Shivaji University, Kolhapur. Examinations are conducted at the end of each semester by the affiliating university. Academic calendar is prepared by the college based on the date of commencement and end of term as declared by the Shivaji University. College informs the students about the university notices circulars related to the examinations from time to time through student notice board, departmental notice board, university website and also verbally by faculty members of the department. The students are also informed about the internal examinations well in advance by the department. 1. Academic calendar is a very useful document which contains important dates to guide the teachers and students. 2. Academic calendar provide important information about teaching dates, exam dates, co-curricular activity dates, extra-curricular activity dates. 3. Academic calendar is made pre-semester and is made available on college notice board. 4. Principal monitors that academic calendar is effectively followed by all the departments. 5. Academic calendar is prepared at college level by incorporating all the departmental activities. • Beginning of academic session, list of public holidays • Last working day of semester, • Midterm exam schedule, Internal and external schedule • Annual Sports • Annual Gathering and Exhibition • End term theory, Practical Schedule • Vacation Schedule

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.cncvcw.edu.in/uploads/general/Outcome%20of%20the%20courses.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 629 | PG Diploma | Nutrition & Dietetics | 29 | 22 | 76 |
| 450 | BA | Multimedia | 2 | 2 | 100 |
| 779 | BID | Interior Design | 52 | 44 | 80.76 |
| 1027 | BA | Dress Making & Fashion | 51 | 50 | 98 |

| | | | | | |
|-------------------|-----|------------------------------|----|----|-----|
| | | Coordination | | | |
| 290 | BSc | Food Technology & Management | 24 | 24 | 100 |
| No file uploaded. | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.cncvcw.edu.in/uploads/general/Student%20Satisfaction%20Survey%20015-16.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--------------------------------|--------------------------|------------|
| Industry Institute Interaction | Dept. of Interior Design | 23/01/2016 |
| Industry Institute Interaction | Dept. of Food Technology | 01/08/2015 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---------------------------------|--|---------------|---|
| Imerge Reloaded for Mark Your Trade | Shivani Kumbhar, Asmita Rajmane | KIT Institute of Management Education Research, Kolhapur | 04/10/2015 | College Level |
| Waste Utilization of Say Okara Soy Meal in Production of Snack - Agriculture Animal Husbandry 1st prize | Sayali Shelke | Shivaji University, Kolhapur | 22/12/2015 | Agriculture Animal Husbandry University Level |
| Waste Utilization of Say Okara Soy Meal in Production of | Sayali Shelke | Shivaji University, Kolhapur | 17/12/2015 | Agriculture Animal Husbandry District Level |

| | | | | |
|------------------------------|---------------|------------------------------|------------|---|
| Snack - 1st prize | | | | |
| Coffee Substitute - 3rd Rank | Mugdha Sawant | Shivaji University, Kolhapur | 22/12/2015 | Engineering Technology University Level |
| Coffee Substitute - 1st Rank | Mugdha Sawant | Shivaji University, Kolhapur | 17/12/2015 | Engineering Technology District Level |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations | Institutional affiliation as |
|--------------------|----------------|------------------|---------------------|---------|---------------------|------------------------------|
|--------------------|----------------|------------------|---------------------|---------|---------------------|------------------------------|

| | | | | | | |
|---|--|--|--|--|-------------------------|------------------------------|
| | | | | | excluding self citation | mentioned in the publication |
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 0 | 0 | 2 |
| No file uploaded. | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 18 | 17.42 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|------------|--------------------|
| LIBSYS 4 | Partially | Ref. 5.7.2 | 2007 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books | 3849 | 1976002 | 167 | 106659 | 4016 | 2082661 |
| Reference Books | 718 | 1047803 | 13 | 41356 | 731 | 1089159 |
| Journals | 0 | 0 | 28 | 26469 | 28 | 26469 |
| Others (specify) | 0 | 0 | 4 | 5839 | 4 | 5839 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module | Date of launching e- |
|---------------------|--------------------|--------------------------|----------------------|
|---------------------|--------------------|--------------------------|----------------------|

| | | | |
|---|--|--------------|---------|
| | | is developed | content |
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|--------------|-----------------|--------------|-----------|------------------|------------------|----------|-------------|----------------------------------|----------|
| Existing | 35 | 25 | 35 | 0 | 0 | 2 | 8 | 100 | 0 |
| Added | 5 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 40 | 30 | 40 | 0 | 0 | 2 | 8 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 13 | 12.89 | 5 | 4.53 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College maintains well defined policy in terms of purchase, maintenance, retention disposal. There is standard operating procedure (SOP) when it comes for the utilization of college infrastructure such as laboratories, library, sports, computer, classrooms, academic support facilities. Through the effective policy available resources are utilized to the optimum level which avoids delay penalty while returning items issued to the students such as books, sports items etc. In science laboratory, all instruments and practical have a SOP with proper protocol thus minimizing the waste and time the staff personal the students are well informed trained to meet any accident, which may occur during the practical processes. Students are trained to use the fire extinguishers in case of emergency the furniture is designed by maintaining the ergonomic standards. Provision of ramps and needy requirements are provided to disabled students through the purchase committee. Heads of the department, office superintendent and Principal identify the needs of the college. The respective departments as per requirements invite the quotations from different companies/ vendors and strict transparent negotiations are done on the purchase of materials. The companies suppliers are involved for their services on the regular basis which is been agreed by them in the purchase contract. Thus, maintaining the smooth proper functioning of the equipment and materials or

instruments. Regular check is been kept for the sports material and its making conditions is been monitored by the sports head person. The Local Management Committee approves all the policies for smooth maintaining and utilizing physical academic and support facilities which makes it easy for the co-ordination and its implementation.

<http://www.cncvcw.edu.in/pages/features>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|--------------------------|--------------------|------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|--------------------------|
| Career Counseling | 05/03/2016 | 50 | Dept. of Fashion Design |
| Career Counseling | 07/03/2016 | 24 | Dept. of Food Technology |
| Career Counseling | 08/03/2016 | 50 | Dept. of Interior Design |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------|------------------------|
| Cultural Activities (Competitions like Rangoli, Mehandi, Flower Decoration, Thali Decoration, Face Painting, Diya Making etc.) | College | 250 |
| Traditional Day | College | 350 |
| Sports | College | 450 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed as per the University norms and the constitution is as per the University circular. In the year 2015-16 the student council was formed on 4th September 2015. Ms. Amrapali Gaikwad from Fashion Design Department was selected as University Representative. They play a major role in various activities of college like inter college competition, inter university competition, celebration of various days like Teacher's day, World population day, Nutrition Week, Welcome farewell party, Annual day. Anti -ragging committee, sexual harassment committee, alumni committee, prevention prohibition redressal committee. Every year, election for the post of Class Representative and Assistant Class Representative at the first year and second year levels are conducted by the coordinators while the election for the same at the third year level are conducted by the heads of department. The student

council is then selected according to the Shivaji university prescribed format. The General Secretary is from the third year level. The coordinators and head of department are in close communication with the students through the class representatives. In addition to the class representative who are part of the student council

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

188

5.4.3 – Alumni contribution during the year (in Rupees) :

94000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association was not registered. However college has Alumni Committee which meets once a year to discuss on curriculum, placement and institute industry interaction.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College management strongly believes in the participative management for over all development of the college. At the beginning of each Academic year different committees and sub committees are formed as per the requirement of Shivaji University guidelines. Number of committees are also functioning at departmental level. Principal of the College has constituted various committees for planning and execution of all academic programmes. Policy formulation with respect to academics is decided by the IQAC of the college. Two decentralized practices and participative management are involved in the working of college.

1. Admission Committee: • Principal of the college constituted Admission Committee under the Chairmanship of respective heads of the department and the senior faculty members as members of the Admission Committee. • Admission to the programmes is on first come first basis. The intake capacity of BFTM, BDFC, BID and BMM is 60 whereas PGDND is 30. • The advertisement appeared in the local newspaper Sakal / Pudhari dated 3/6/2015 • Admission committee looks after smooth conduct of admission process. • Last date of receipt of application was 25th June 2015. • Admitted students list was displayed on College notice board. • Admission Cancellation Process was as per rules and regulations. • Entire admission process is managed by the decentralize process by the respective department. 2. Examination Committee: • Examination committee is constituted with Mr. Adarsh Chavan as a Coordinator with representative from each department. • This committee is responsible for conducting Semester end examination. • Communicating timetable to students through notice board and orally in classrooms. • Organizing training program for junior and senior supervisors to explain the supervision process. • Display of seating arrangement block wise. • Allocating blocks for each supervisor. • Question Papers and answer sheets were received from Shivaji University. • Conduct of examination as per the schedule given by Shivaji University. • Collecting of answer sheets from junior supervisors. • Sealing of the answer books with proper seal of college and dispatching to Shivaji University for assessment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|--|
| Industry Interaction / Collaboration | Industry Institute Interaction was organized by the Department of Food Technology and Interior Design with an objective of bringing professionalism and employability of the students by imparting updated knowledge. Experts from respective fields were invited for interacting with students. In addition to this department organises industrial visits where students interact with industrial experts and learn working environment. |
| Admission of Students | Admission to BFTM, BDFC, BID, BMM and PGDND was given on first come first basis. • Admission committee is constituted at department level for smooth conduction of admission process. • The advertisement appeared in the local newspaper Sakal / Pudhari. • Admitted students list was displayed on College notice board. • Admission Cancellation Process was as per rules and regulations. |
| Human Resource Management | Teachers are motivated for participation in conferences, workshops and seminars. For students theme based displays, interior design model making, annual exhibition displaying academic work of the students and other cultural activities were organised. Students were encouraged to participate in design competitions. |
| Research and Development | Teachers are motivated for research work and publications. |
| Examination and Evaluation | Semester end examinations are conducted by the university and internal examinations at college level. Shivaji University sends the circular of draft timetable to confirm the date, title of the paper and subject code. On confirmation from college side, final timetable is given by Shivaji University which is made available/ informed to students through notice board and orally in the classroom. Theory and Practical exams are conducted as per University schedule and sealed answer books are sent to |

| | |
|--|---|
| | <p>university for evaluation under Central Assessment Program (CAP). Continuous Internal Evaluation System based on class tests, assignments, seminars etc. is done internally at department level.</p> <ul style="list-style-type: none"> • Internal marks obtained by the students are submitted to Shivaji University, Kolhapur |
| Teaching and Learning | <p>Teaching plan indicating session wise topic being covered is displayed on notice board. Along with class room teaching, seminar, group discussions and debates on the related topics are regularly organized.</p> <ul style="list-style-type: none"> • Use of ICT in teaching is encouraged. Market Survey, Study tours and Site visits are organised. |
| Curriculum Development | <p>As Per University Norms, after every 3 years, the curriculum is revised for all the courses. The revised curriculum is prepared by syllabus committee and submitted to Board Of Studies, SUK for further approval by the Academic Council. while developing the curriculum, need of the market and inputs from the alumni is considered one of the important parameter. To make the theoretical concepts clear, market survey, field work and industry visits are regularly organized on class wise basis.</p> |
| Library, ICT and Physical Infrastructure / Instrumentation | <p>Every year in February library organizes "Anand Granth Mahostav" by inviting all book publishers in campus. The students and faculty members do visit all stalls and recommend the different Titles of Books, number of copies to be purchased to library as per budget. Department wise research journals in respective areas are identified and recommended to library by the faculty members. The institute has separate well equipped Seminar Hall.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | <p>Academic Calendar depicting all the curricular - co-curricular and extra-curricular activities and details of holidays are displayed before the commencement of academic year. Department wise profile is also created in which all the information related to the programs is displayed.</p> |

| | |
|----------------------|---|
| Administration | The college has maintained daily muster for all teaching and non - teaching staff, to maintain attendance record. Information of students like attendance updates are maintained at departmental level and shared with the parents during the parents meet and informal discussion. |
| Finance and Accounts | The college uses college management application system to maintain all financial records. Budgeting and accounting is done on Tally ERP 9. Payment of fees was done through cash payment or cheque. Most of the accounts documentations were maintained. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|---|---|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|-----------|---------|--|--|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 5 | 16 | 0 | 8 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|--|
| Soft loan for housing finance, purchase of vehicles and education etc. is made available through Late Dr. A. D. Shinde CSIBER Employees Cooperative Credit Society, Medical Leave, Maternity Leave, Accommodation facility for staff, Group insurance of teaching staff is made for amount of Rs.150000/- through Shivaji University, Kolhapur towards Natural / Accidental Death, Rs. 50000/- for loss of both hands, legs eyes and Rs. 25000/- towards loss of one hand one leg and one eye | Soft loan for housing finance, purchase of vehicles and education etc. is made available through Late Dr. A. D. Shinde CSIBER Employees Cooperative Credit Society, Medical Leave, Maternity Leave, Accommodation facility for staff, Group insurance of non-teaching staff is made for amount of Rs.150000/- through Shivaji University, Kolhapur towards Natural / Accidental Death, Rs. 50000/- for loss of both hands, legs eyes and Rs. 25000/- towards loss of one hand one leg and one eye | Assistance to Bank loan facility, Counselling for Career, Extra Curricular Development of Students, Group insurance for students is made for amount of Rs.150000/- through Shivaji University, Kolhapur towards Natural / Accidental Death, Rs. 50000/- for loss of both hands, legs eyes and Rs. 25000/- towards loss of one hand one leg and one eye |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit was done by CSIBER Trust for the accounting year 2015-16 of College of Non- Conventional Vocational courses for women, Kolhapur as on 31st March 2016 and also the Income and Expenditure Account and Receipt Payment Account for the period 01/04/2015 to 31/03/2016 is done. The base of audit is in accordance with auditing standards generally accepted in India. An audit includes examining from Auditor on test basis, evidence supporting the amount and disclosure in the financial statements. After the internal audit the check points are reviewed and rectified for the external audit. An auditor also checks and verifies the following reports:- a) Books of Accounts kept with us including of each segment. b) An auditor verified by method of Accounting followed is of accrual basis of every segment. c) An audit includes all the Trust information and transfer transaction which were necessary for the purpose of audit. Kinds of checks exercised: 1) Vouchers 2) Book Accounts 3) Bank statements. Internal Audit is done on monthly basis at college level and external audit is done twice a year. Based on external audit Balance Sheet is finalized and submitted for Income Tax Returns.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

2500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | College |
| Administrative | No | | Yes | College |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There was no formal Parent - Teacher Association. However, various academic activities in respect of students is discussed in a informal and formal Parents meet which is held at least once in a year for each department.

6.5.3 – Development programmes for support staff (at least three)

1) Computer Training Programme 2) Upgrade qualification from open university 3) Health and Diet Counseling

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• The change in nomenclature of degree programs as per the specifications laid down by the UGC is initiated. • Faculty members are appointed as per the UGC norms. • Skill oriented programmes were initiated for women community as a part of social outreach programme.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Self Defense | 08/03/2016 | 08/03/2016 | 500 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) Environmental Quality • There is a separate maintenance department to look after the landscaping that further enhances the green environment of the campus. Tree plantation activity is also carried out by students. • Under the scheme of Swachha Bharat Abhiyaan, activities such as collection of plastic, promoting the cleanliness of campus area including classrooms, studios, passage ways, entrance area, are carried out. 2) Waste Management • Provision of Sewage Treatment Plant 3) Alternate Energy initiative - Total energy requirement of

college on an average is 908 units. Out of this 5 percent i.e. 45 units of energy is met through renewable source.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|-----------------------|--|--|
| 2015 | 1 | 1 | 02/10/2015 | 1 | Swachh Bharat Abhiyan | Created awareness on Cleanliness | 500 |
| 2016 | 1 | 1 | 05/02/2016 | 1 | Annual Exhibition | Created Awareness about recent development in Food, Fashion, Interior and Multi media Industry | 2000 |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------------------|---------------------|---|
| CNCVCW Code of Conduct | 15/07/2015 | College has a Code of Conduct handbook prepared for students, teaching and nonteaching staff. At the beginning of the academic year Code of Conduct was explained in detail to students and parents. Code of Conduct is also displayed on College Notice Board. Discipline Committee is constituted for overall monitoring and implementation of Code of Conduct. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------------|---------------|-------------|------------------------|
| Celebration of | 26/06/2015 | 26/06/2015 | 30 |

| | | | |
|--|------------|------------|-----|
| Shahu Maharaj Jayanti | | | |
| Teachers Day Celebration | 05/09/2015 | 05/09/2015 | 162 |
| Swachata Abhiyan Celebration of Gandhi Jayanti | 02/10/2015 | 02/10/2015 | 517 |
| Celebration of National Nutrition Week | 01/09/2015 | 07/09/2015 | 160 |
| Birth Anniversary of Savitribai Phule | 03/01/2016 | 04/01/2016 | 500 |
| Guru Pournima | 31/08/2015 | 31/08/2016 | 500 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Sewage Treatment Plant has been provided to preserve natural environment against pollution.
- Recycled water is used to maintain the landscaping of the campus.
- Activities such as collection of plastic, promoting the cleanliness of campus area including classrooms, studios, passage ways, entrance area, are carried out.
- Tobacco smoking, eating pan masala and gutakha is strictly prohibited in the campus to highlight the health hazards caused due to these.
- Composting of foliage is done to make organic manure for plants and trees. Thus eliminating the emission of carbon in the air.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE -1

1. TITLE OF THE PRACTICE : Industry Institute Interaction

2. CONTEXT The higher education scenario of the region mainly focuses on the aspect of Academic performance of the students by concentrating on this aspect. Sometimes there are chances to miss out and tap the hidden talent of the students. So to bridge this gap, a program of industrial interaction is framed as a best practice by the institution as the all running programs are more professional oriented and inclined towards the industrial culture.

3. OBJECTIVES OF THE PRACTICE : As per the vision of the institute as a best practices the objective for Industry Institute Interaction are as follows: To mould and change the outlook of the students towards their theoretical aspect by providing direct visionary plan through professional personalities outlook. To meet the in-outs and to learn the market and customer demands, to learn the business foundation and planning.

4. THE PRACTICE : The guidelines for Industry Institute Interaction program under Best Practice is chartered by Principal with the staff which is included in the academic calendar plan. The various activities conducted are highlighted as follows:

- Assessment of performance to motivate students to make them aware the functioning of industries in the market.
- Organizing field visits: As the students are exposed to the functioning of industries and having the live experience, students link their theoretical aspects with practical experiences which is imparted by such practice.

5. OBSTACLES FACED IF ANY AND STRATEGIES ADOPTED TO OVERCOME THEM : Main obstacle for organising Industry Institute Interaction is a time factor as we need to plan according to convenience of the Industrial person with the regular curriculum.

- Strategy adopted : To overcome this time constraints the college planned an Academic calendar and proper time schedule which is submitted to the respective Industrial person by the departments as per their departmental activity beforehand and their convenient time slot is secured

within the academic calendar. 6. IMPACT OF PRACTICES : The positive outcome of the practice can be highlighted as: • Healthy participation of students • Increase in confidence level of students as they are exposed to the field, market requirements and the functioning of the industry. • Students get to know the resources needed to fulfill the demands of industry and the customers as they are in a position to relate their theoretical aspects with the field experiences. • Industry Institute Interaction benefits student for internship, placement and self-employment. 7. RESOURCES : • Professional personals are required to impart their experiences and their time factor is a prime requirement. • Financial support from Management. BEST PRACTICE -2

1. TITLE OF THE PRACTICE : Knowledge Exchange Forum 2. CONTEXT : As the college runs multidisciplinary profession oriented programmes, Principal and faculty members planned for this new concept of knowledge exchange forum. The staff and students of different departments get to know the glimpse of other courses (programme) contents and thus generate the interest and parallel new avenues that are open to the students. Staff and Students of different departments exchange and interact their curriculum with one another thus bridging the gap of personal communication. 3. OBJECTIVES OF THE PRACTICE : In the line with the institutional vision this activity is been adopted as a best practices in a form of "Knowledge exchange forum". • To provide all round development in staff and students for teaching and learning phase. • To develop the keen interest in other fields as to nurture the hidden talent of the staff and students. • To promote the interaction among the staff students and provide exchange forum of one another's curriculum details. 4. THE PRACTICE : The guidelines for Knowledge Exchange Forum are charted by Principal in consultation with staff and notified to the students. Under this Knowledge Exchange Forum faculty members from different departments were invited to deliver lecture in their domain subject twice in a month. Similarly, same method was practiced for the students of different departments. 5. OBSTACLES FACED IF ANY AND STRATEGIES ADOPTED TO OVERCOME THEM : • Because of ongoing teaching plan, it is very difficult to have a common time for all the divisions of different programmes. • Selection of suitable topic Strategy Adopted : • The slot for such activities are kept in mind so that the normal class routines are not affected. The college copes the time factor issue as the knowledge exchange forum is delineated by the respective faculty of each department and the co-operation extended by the various departments students. • Keeping in mind interdisciplinary nature of different programmes, generalized topics were selected. 6. IMPACT OF THE PRACTICE : The positive outcome of the practice can be highlighted as: - To promote inter-departmental relationship and interaction. - Healthy Participation of staff and students. - An increase in the confidence level of the students as they are exposed to new and important aspects of other subjects. 7. RESOURCE REQUIRED : - Subject experts (in house) - Common time slot - Space to accommodate large number of students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.cncvcw.edu.in/pages/Best-Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College of Non-Conventional Vocational Courses for Women, Kolhapur started imparting non - conventional vocational training programs to girl students, under the Shivaji University. Our college is the first college to impart such training programmes with the objective of woman empowerment since 1994 with a very affordable fee structure. The vision of the Founder is in-line with policies of Government in respect of providing equal rights to woman with the

quality education. Thus contributing educational up-liftment as well as economic stability for woman through our training programmes . Our non-conventional programmes ensure higher participations as one step closer to the task of national development. Our professional and vocational programs help the girl students to meet the multidimensional role in the changing economic world. Due to our programmes our students are exposed to different opportunities and thus they can skillfully utilize the knowledge imparted through our training programmes to meet the expectations and the demands of the modern world. With our non-conventional vocational programmes our students not only becomes successful entrepreneurs but also receives better placements. They play an important and needful role towards capacity building for National development.

Provide the weblink of the institution

www.cncvcw.edu.in

8.Future Plans of Actions for Next Academic Year

- Up-gradation of machine lab of BDFC Department with industrial machines. •
- Organization of National level Design Competition by BDFC Department. •
- Participation of students in various State and National level competition. •
- Participation of teaching staff in various National and State level workshops and conferences. •
- To organize study tours of the departments. •
- To industry institute interaction in all departments.